



**ROBERT GORDON
UNIVERSITY ABERDEEN**

Laser Safety Policy



Approved by	Clinton Grant		
Date Approved		Status	Live
Policy Owner	Clinton Grant	Impact assessed	No
Version	1	Date of next review	TBC

Version Number	Purpose/Change	Date
1	Creation of Policy	Month Year
2	Review	Jan 2022

Laser Safety

1. Laser Safety Policy

The Robert Gordon University will, as part of its existing and/or future Occupational Health, Safety and Environmental Policies ensure, so far as reasonably practicable, that all employees, students, visitors, contractors and other persons are not put at risk from any activities under their direct control that involves the use of laser products. This will be achieved by ensuring that all laser activities and products meet as a minimum the latest legislative, UCEA/USHA and British Standard requirements, that safe working practices are simple, realistic, fully understood and implemented by users and have been subject to suitable and sufficient risk assessment techniques.

2. Compliance

The university has appointed the UK Health Security Agency as its Laser Protection Advisor (LPA). For schools or departments that operate lasers at Class 3B or Class 4, there will be appointed in writing a Laser Safety Supervisor (LSS). The LSS for a school or department does however have delegated management authority to restrict or stop any laser activity that does not comply with the safety management requirements.

Anyone wishing to purchase or use lasers on or off site shall ensure that the laser complies with the University's safety requirements and shall obtain proper approval from the LSS before purchasing and/or using the laser. A risk assessment must be carried out and recorded for all Class 3B and Class 4 laser activities as required by the Control of Artificial Optical Radiation at Work Regulations 2010.

3. Review

This policy will be reviewed every three years or as required.



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