

ROBERT GORDON UNIVERSITY

BOARD OF GOVERNORS

A meeting of the Board of Governors will be held on **Thursday 22 June 2023** at **1.00 pm** in **H230**, Ishbel Gordon Building, Garthdee.

VERONICA STRACHAN
University Secretary and Vice-Principal for Corporate Services
Tel: 01224 263409
15 June 2023

Declarations of Interest

Members are required to declare an interest, as appropriate, in any matter due to be discussed.

Publication of Board Papers

The Chair to ask Board members to consider, as we go through the agenda, whether there are any papers under discussion, that it would **not** be appropriate to publish on the intranet for access by staff and students.

AGENDA A: ITEMS FOR CONSIDERATION

RESERVED BUSINESS

1. TERM OF OFFICE OF CURRENT CHAIR

To approve: Report from the Vice-Chair.

- Copy herewith

Colin Hunter, Chair of the Board will not be present.

Chair's Opening Remarks

2. MINUTE

To approve: (a) Minute of the meeting held on 9 March 2023.

- Copy herewith

To note: (b) Matters arising.

- Copy herewith

3. PRINCIPAL'S UPDATE

To note: Report from the Principal.

- Copy herewith

4. **KEY DECISIONS FROM THE BOARD STRATEGY EVENT ON 22 JUNE 2023**

To receive Oral report from the Chair.

5. **UNIVERSTIY FINANCES**

5.1 **Finance and General Purposes Committee**

To receive: (a) Oral report by the Convener on the meeting held on 12 June 2023.

To note: (b) Minute of the FGPC Meeting held on 12 June 2023.

- Copy herewith

5.2 **Year End Outturn 2022/23**

To receive: Presentation by the Director of Finance on the 2022/23 year end outturn.

5.3 **Budget and Forecast 2023/24**

To receive: (a) Presentation by the Principal on financial context for budget 2023/24.

To approve: (b) Resource Estimate and Budget 2023/24.

- Copy herewith

(c) University's Financial Forecast 2023/24.

- Copy herewith

(d) Recommendations for Capital and Major Revenue Allocations 2023/24.

- Copy herewith

6. **BUSINESS PLAN**

To consider: (a) Business Plan 2022/23 - Quarter 3 report from the Vice-Principal for Strategy and Planning.

- Copy herewith

(b) Draft Business Plan 2023/24 TO 2027/28

- Copy herewith

7. **SIR IAN WOOD BUILDING [Strictly Confidential]**

To consider: (a) Progress update report from the Director of Estates and Property Services.

- Copy herewith

To approve: (b) Cladding option.

- Copy herewith

8. **STAFF SURVEY RESULTS**

To receive: Presentation by Scott Cameron, Director of Human Resources.

9. **STANDING COMMITTEES**9.1 **Chair's Committee**

To receive: Oral report by the Convener on the meeting held on 7 April 2023.

9.2 **Governance and Nominations Committee**

To receive: (a) Oral report by the University Secretary and Vice-Principal for Corporate Services on the meeting held on 4 May 2023.

To note: (b) Minute of the meeting held on 4 May 2023.

- Copy herewith

To approve: (c) The term of office of Adrian Bannister, that would expire on 31 December 2023, be extended by a further four years until 31 December 2027.

(d) Ken Milroy, former Independent Governor, be appointed as an external member of the Audit Committee, with effect from 1 January 2024.

(e) That, in order to extend the period for office holder such as Convener of Committees, with immediate effect, *Organisational Regulation O1: Board of Governors, Schedule 1.4: Standing Orders*, paragraph 8.2(iv) be amended to read [new text underlined, deleted text struck through]:

The maximum period of office for Office Bearers shall normally be four ~~three~~ years.

9.3 **Audit Committee**

To receive: (a) Oral report by the Convener on the meeting held on 23 May 2023.

To note: (b) Minute of the meeting held on 23 May 2023.

- Copy herewith

To approve: (c) That the University contract with KPMG for the provision of Audit Services for the 3 year period commencing with the 2023-24 financial year.

9.4 **Staff Governance Committee**

To receive: (a) Oral report by the Convener on the meeting held on 25 May 2023.

To note: (b) Draft Minute of the meeting held on 25 May 2023.

- Copy herewith

9.5 **Remuneration Committee**

To receive: (a) Oral report by the Convener on the meeting held on 25 May 2023.

To note: (b) Draft Minute of the meeting held on 25 May 2023.

- Limited Circulation

10. **ACADEMIC COUNCIL**

To consider: Report from Academic Council from meetings held on 15 December 2022, 15 March 2023 and 13 June 2023.

- Copy herewith

11. **VALEDICTORY**

AGENDA B – ITEMS FOR NOTING

12. **BOARD OF GOVERNORS: TRAINING AND DEVELOPMENT**

To note: Joint Meeting of the Board of NESCoI, RGU and UoA was held on 21 June 2023.

13. **STUDENT GOVERNORS**

To note: Patricia Innocent and Johnson Oshodi have been appointed the new Student Governors from 1 August 2023.

14. **RGU RESEARCH MAGAZINE**

To note: To download, visit [Research Publications](#).

15. **SCHEDULE OF MEETINGS/EVENTS 2023-24**

To note: The next meeting of the Board of Governors will be held on

Thursday 5 October 2023 [Board Strategy Event/Board Meeting] at 9am

Thursday 14 December 2023 at 9.00 am

Thursday 1 February 2024 at 7pm [Board Dinner at Marcliffe]

Thursday 21 March 2024 at 9.00 am

Thursday 16 May 2024 at 9.00 am [Board Strategy Event]

Tuesday 22 June 2024 at 9.00 am

These meetings will be held in H230, Ishbel Gordon Building, Garthdee