



FEE STATUS QUESTIONNAIRE

To help us assess your fee status, we would appreciate if you could please complete the fee status questionnaire as soon as possible.

Thank you for your assistance

The Admissions Team

CHECKLIST

Please have the following documents to hand as you may be required to send us copies:

Details of your passport

Details of your parent's or spouse's passport (if applicable)

Copy of UK visa(s)

Entry stamp(s) into the UK

Letters from UK Immigration

Copy of temporary contract

SECTION ONE: ABOUT YOU

Your Full Name: _____

Email Address: _____

Date of Birth: _____

RGU Applicant Reference Number/UCAS Personal ID: _____

Course(s) Applied for:

Your country of birth: _____

Your nationality (if dual, give us both, e.g. British and Canadian): _____

Where are you currently living (country)? If currently resident in the UK, please state if you are in
Scotland England Wales Northern Ireland Other _____

If you are not in Scotland, when do you intend to enter?

If you are not in Scotland, what are your reasons for coming to Scotland?

Have you ever worked or studied in the EU? If yes, for how long? Please do not include any period of vacation.

Please tell us where you have been resident for the past 10 years, starting with your current address first and the main reasons why you were living there. You must include dates, your address and reason for residence e.g. living with family, work, study.

Please indicate your immigration status:

British Citizen (or child/spouse of a British Citizen/EU National)

EU, EEA or Swiss National (or a child/spouse of an EEA/Swiss National)

Commonwealth National with Right of Abode

Settlement/Indefinite Leave to Remain in the UK - No time limit on your stay

Discretionary Leave

Status as an Asylum Seeker in the UK (or child/spouse of an Asylum Seeker), Refugee (or child/spouse of a Refugee), or Humanitarian Protection

Time Limit on your stay - leave to enter or remain for a specified period of time (for example Student, Visitor, Work Permit etc)

YOU ARE REQUIRED TO PROVIDE COPIES OF THE DETAILS PAGE OF YOUR PASSPORT AND ANY VISA INFORMATION INCLUDING ENTRY CLEARANCE STAMPS. APPLICANTS WITH REFUGEE OR ASYLUM STATUS PLEASE PROVIDE A COPY OF YOUR UK HOME OFFICE LETTER.

SECTION TWO: ABOUT YOU PARENTS (for undergraduate applicants only)

What is your father's/step father's country of birth? _____

What is your father's/step father's nationality? _____

What is your mother's/step mother's country of birth? _____

What is your mother's/step mother's nationality? _____

Is either, or are both, of your parents currently living in the UK? Yes No

If YES, have you been living with them? Yes No

If they are living in the UK, then what is their current address? And how long have they been living there for?

Please provide us with details of your father's/step father's periods of employment, self-employment and unemployment (including location) for the past 10 years?

Please provide us with details of your mother's/step mother's periods of employment, self-employment and unemployment (including location) for the past 10 years?

Have either of your parents ever worked or studied in the EU? If yes, for how long? Please do not include any period of vacation.

Please indicate the immigration status of your parents

British Citizen

EU, EEA or Swiss National

Commonwealth National with Right of Abode

Settlement/Indefinite Leave to Remain in the UK - No time limit on your stay

Discretionary Leave

Status as an Asylum Seeker in the UK (or child/spouse of an Asylum Seeker), Refugee (or child/spouse of a Refugee), or Humanitarian Protection

Time limit on your stay – leave to enter or remain for specified period of time (for example Student, Visitor, Work Permit etc)

None of the above

YOU ARE REQUIRED TO PROVIDE COPIES OF THE DETAILS PAGE OF YOUR PARENTS' PASSPORTS AND ANY VISA INFORMATION INCLUDING ENTRY CLEARANCE STAMPS. FOR REFUGEE OR ASYLUM STATUS PLEASE PROVIDE A COPY OF THEIR UK HOME OFFICE LETTER.

SECTION THREE: UK APPLICANTS OUTSIDE THE UK FOR EMPLOYMENT

If you are or have been living outside the UK because of either your employment, or the employment of a spouse/partner or parent, please complete this section.

Who was/is employed outside the UK (e.g. You, Spouse, Parent)?: _____

Name of Employer: _____

Date Employment Commenced: _____

Date Employment ended/is due to finish: _____

Is the post overseas a temporary or permanent contract?: _____

IF IT IS A TEMPORARY CONTRACT THEN PLEASE PROVIDE A LETTER FROM THE EMPLOYER CONFIRMING THIS AND DATES OF THE CONTRACT.

Please use this space to give any additional information about the circumstances of the employment

SECTION FOUR: ABOUT YOUR SPOUSE/PARTNER/CIVIL PARTNER (IF APPLICABLE)

Do you have a spouse/partner/civil partner in the UK? If YES, please indicate which?

Spouse Partner Civil Partner

If currently resident in the UK, please state if you are in:

Scotland England Wales Northern Ireland Other _____

What is their country of birth?: _____

What is their nationality?: _____

When was the date of your marriage/civil partnership?: _____

What is their immigration status?: _____

YOU ARE REQUIRED TO PROVIDE COPIES OF THE DETAILS PAGE OF YOUR SPOUSE'S PASSPORT AND ANY VISA INFORMATION INCLUDING ENTRY CLEARANCE STAMPS. APPLICANTS WITH REFUGEE OR ASYLUM STATUS PLEASE PROVIDE A COPY OF THEIR UK HOME OFFICE LETTER.

SECTION FIVE: ADDITIONAL INFORMATION

Our decision will be based on the information you provide on this form. Please give details of any other relevant information that will assist us when making our decision.

Large empty area for providing additional information.

DECLARATION

To the best of my knowledge and belief, the details I have given are complete and accurate. I agree to give you any further information you may ask for.

I understand that if I give false information or do not give you complete information that my application may be withdrawn.

I confirm the above

Signed (Please enter your full name) _____

USEFUL WEB LINKS

[UKCISA \(UK Council for International Student Affairs\)](#)

[RGU Fee Status Guidance](#)

Robert Gordon University has a statutory obligation to comply with the Data Protection Act 1998 and the Principles set out in the Act. The information provided on this form will be used solely in terms of the University's registration under the Data Protection Act 1998 and other applicable legislation. Your data is sent to us using a secure server and will be held securely in the University Admissions Office.